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| **ERCIYES UNIVERSITY**  **GRADUATED SCHOOL OF NATURAL AND APPLIED SCIENCES**  **FORM FOR TAKING A COURSE INSTEAD OF THE COURSE FAILED** |
| **..../..../20...** TO THE DEPARTMENT OF ………………………….. I hereby submit to your information that the student under my consultancy whose information is given below can take the course/courses that have been offered and that are stated in front of them, instead of the elective course/courses they have failed in the table below, pursuant to Article 25 of the Erciyes University Graduate Education Regulations.    **Title, Name Surname, Signature**  **Supervisor** |
| |  |  |  | | --- | --- | --- | | **Student’s** | | | | Number |  | | | Name-Surname |  | | | Programme | Master  Doctorate /  Turkish  English | | | Department |  | | | Course Year and Term | 20…../ 20….. | Fall  Spring | | Address |  | | | e-mail |  | | | Phone number |  | | |
| |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | FAILED COURSES | | | | | COURSES TAKE IN PLACE | | | | | | Course Code | Course Name | T | U | K | Course Code | Course Name | T | U | K | |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |  |  | | TOTAL | |  |  |  | TOTAL | |  |  |  | |
| ......./....../20...  **It is appropriate to take the above-mentioned courses.**  **Title, Name Surname, Signature**  Head of the Department |

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| **ERCIYES UNIVERSITY GRADUATE EDUCATION AND TRAINING REGULATION**  **Course repetition**  **ARTICLE 25 –** (1) The student enrolled in the graduate program has to repeat and succeed in the compulsory courses that he/she has failed. Attendance is not required for courses taken again due to failure.  (2) (**Amendment: RG-26/02/2019-30698**) Another graduate course can be taken in place of the failed elective course in line with the advisor's opinion. Attendance is required for the new course taken instead of the failed course.  (3) In case of retaking the failed course in the non-thesis master's program conducted through formal and distance education, the tuition fee and the tuition fee for the relevant semester are paid again. |