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| **ERCIYES UNIVERSITY**  **GRADUATED SCHOOL OF NATURAL AND APPLIED SCIENCES**  **DEFERRAL OF ENROLMENT FORM** |
| **..../..../20.....**  **TO THE DIRECTORATE OF GRADUATED SCHOOL OF NATURAL AND APPLIED SCIENCES**  According to the relevant article of Erciyes University Graduate Education Regulations, in the academic year 20….. / 20……., ……….……… semester; I kindly submit for your information to be on leave for one/two semesters.  **Name Surname, Signature**  **Student** |
| |  |  | | --- | --- | | **Student’s** | | | Number |  | | Name-Surname |  | | Programme | Scientific Preparation  Non-thesis master’s program  Master’s program with thesis  Doctorate | | Programme Language | Turkish  English | | Department |  | | Excuse | **It is mandatory and must be attached to the document.** | | Address |  | | Telephone |  | | e-mail |  | |
| **…./…./20…**  It is appropriate to freeze the registration of the aforementioned student.  **Title, Name-Surname-Signature**  **Supervisor** |
| **Excuses and permissions**  **ARTICLE 56** – (1) Postgraduate students may be granted leave of absence for a maximum of two semesters with the decision of the institute board of directors, after obtaining the approval of the advisor and the head of the department. This period cannot be less than one semester. Leaves do not count towards teaching time. Permit applications must be made within one month following the start of the academic year.  (2) During the leave period, the student cannot attend the classes and cannot take the exams.  (3) Students whose leave of absence has expired continue their education from where they left off by registering at the end of their leave period and during the normal registration period. If students who do not re-register do not re-register, the elapsed time is counted towards their education period. Students on leave cannot benefit from student rights. If students who have taken a leave of absence for two semesters want to continue their education in the second semester of the leave period, they have to apply to the head of the relevant department with a petition.  Reasons for excuses and permission  **ARTICLE 57** – (1) A student who requests leave for all kinds of justified and valid excuses may be granted leave for up to one year with the approval of the department head and the decision of the institute board of directors. |