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| ERCIYES UNIVERSITY  GRADUATED SCHOOL OF NATURAL AND APPLIED SCIENCES  THESIS CONTROL FORM |
| **ATTENTION OF MASTER AND DOCTORAL STUDENTS**  **Thesis control process;**  It is a prerequisite for your thesis to enter the Graduate School Administrative Board before and after the defense. |
| |  |  | | --- | --- | | **Student’s** | | | Number |  | | Name-Surname |  | | Programme | Master  Doctorate /  Turkish  English | | Department |  | | Phone number |  | | Thesis Title |  | |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | |  |  | **YES** | **NO** | **Not relevant** | | **1.** | Has the cover page containing the information of UNIVERSITY, INSTITUTE, DEPARTMENT, Prepared by, Name of Supervisor, Month, Year, KAYSERİ, respectively, been created? |  |  |  | | **2.** | Does the thesis name always appear in the same way in the outer-inner cover, compliance with the directive, acceptance-approval and özet-abstract sections? |  |  |  | | **3.** | Are the Outer Cover and Blank Page properly placed? |  |  |  | | **4.** | Has the inner cover been created by writing the explanation about the establishment, the Department and the Program, and other parts in 16 font size? |  |  |  | | **5.** | Does the Scientific Ethics Compliance Page appropriate to the template? |  |  |  | | **6.** | Does the Guideline Compliance Page (no Title) appropriate to the template? |  |  |  | | **7.** | Is the Acceptance and Approval Page (Institute, Department and thesis defense date must be written correctly) in accordance with the template? |  |  |  | | **8.** | Do the Preface and/or Acknowledgments appropriate to the template? |  |  |  | | **9.** | Is the Abstract and the Foreign Language Abstract written appropriately? |  |  |  | | **10.** | Are the Tables of Contents, Tables, and Figures lists properly placed? |  |  |  | | **11.** | Is the numbering written in Roman until the Introduction, and then in normal numbers? |  |  |  | | **12.** | Is the text written with 1.5 line spacing and 1.5 and 1 line spacing placed before and after the paragraph? |  |  |  | | **13.** | Is the classical under-text citation/footnote system or in-text/in-paragraph citation system used correctly in citation? |  |  |  | | **14.** | Are 2 lines of space placed above and below the visual objects? |  |  |  | | **15.** | Is the table centered above the table so that it does not exceed the text limits and the table title does not exceed the table borders, and is the text on the figure placed 1 full spacing under the figure? |  |  |  | | **16.** | Is Bibliography prepared in accordance with given format? |  |  |  | | **17.** | If yes, are Appendices appropriately numbered? Is the resume placed on the back page? |  |  |  | | **18.** | Chapter Headings are 7 cm from the top and the page numbers are hidden, are the other pages 3.5 cm on the top, 4 cm on the left, 2 cm on the bottom and right? |  |  |  | | **19.** | If the Thesis Name has been changed, has the thesis name change form been given? |  |  |  | | **20.** | Have the master's/doctorate thesis output conditions determined by the Erciyes University Senate been met? (For those registered in the 2019-2020 Fall Semester and after) |  |  |  | | **21.** | Has a project support letter been added on the thesis inner cover page for the thesis project supported by BAP? |  |  |  |   **Student’s Name Surname Title Name Surname**  **Signature** Supervisor |